



## Policy Registry

### **C-04 Coaches Development Policy**

**Committee Responsible: Competition**

**Date Approved: October 12, 2012**

**Review Date: June 2017**

**REVISIONS: Revision #1: Sept 9/14, #2: May 28, 2016**

#### **PURPOSE:**

- To ensure coaches from club/community and competition level have access to appropriate training and continuing education
- To align coach training and certification with the National Coaching Certification Program (NCCP).
- To ensure learning facilitators are identified and trained to offer NCCP programs
- To ensure opportunities are available for coaches to learn from and mentor with High Performance Coaches within the province.

#### **POLICY:**

##### **1. NCCP Training, Certification and Continuing Education**

###### **a. Community Coach Stream**

- i. Club Coach Youth Workshop
  - target holding 3 to 5 workshops per year
- ii. Club Coach Workshop
  - target holding 3 to 5 workshops per year

###### **b. Competition Coach Stream**

- i. Competition Coach Workshop
  - target holding 3 to 5 workshops per year
- ii. Competition Coach Evaluation
  - Evaluation days scheduled in conjunction with other camps, workshops or events
  - Coaches can book individual evaluations
  - Evaluations take approximately 2 hours per coach.
  - Fee for evaluation is \$125.
  - Additional fees may be charged depending on facility costs, location of evaluator and last minute requests for evaluation.
- iii. Competition Development Coach Workshop
  - To be determined once program is completed by the Curling Canada.
- iv. Competition Development Coach Evaluation
  - To be determined once program is completed by the Curling Canada.



## Policy Registry

- Minimum of 6 participants required to hold training workshops. Administration determines if workshop will be held with less than 6 participants
- Administration will determine registration fees for workshops.

### 2. NCCP Facilitator and Evaluator Selection, Training and Guidelines

- New Learning Facilitators (LF) and Evaluators (E) are identified based upon recommendation of Master Learning Facilitator (MLF), Master Evaluator (ME), Provincial High Performance Coach or existing Learning Facilitators (LF) delivering the programs.
- All Learning Facilitators must take the Learning Facilitator training workshop for each context prior to facilitating NCCP Programs. Learning Facilitators can also mentor with other LF's to develop skills and gather information.
- All Evaluators must take an Evaluation Training Workshop for each context prior to conducting Evaluations. Evaluators can also mentor with a ME to develop skills and gather information.
- ~~Annual~~ meeting for Learning Facilitators and Evaluators will be held is required and it is expected all MLF and LF's, ME and E's be in attendance
- In order to stay current, it is requested that each LF & E do at least one workshop or evaluation per year.
- Rates
  - o LF's Honorarium - \$115/day, expenses at CURLSASK rate
  - o E Honorarium - \$75 per evaluation, expenses at CURLSASK rate
  - o Share accommodation requested if possible

### 3. Coach Provincial Workshops/Symposium

- Budget provided to run day or weekend workshops/symposium for coaches

### 4. High Performance Coach Development/Mentoring

#### a. Coach Mentorship Programs

- Provincial High Performance Coach will assist Provincial Team Coaches & Winter Games Coaches in improving their knowledge & skills through a mentorship program.
- Other coaches may access information as an Observer Coach at the Provincial & Regional High Performance Camps.

#### b. Coach Consultation/Sessions

- Coaches' consultations and sessions may be available to coaches. The same presentations in the Team Consultation section are available to coaches but are structured specific to the coaches' needs,
- Sessions times & fees determined by the Provincial High Performance Coach.

### 5. Canada Games Training Program – Mentor Coach

#### General Purpose

The Mentor coach program strives to ensure suitable training of Canada Winter Games Training teams, with the purpose of Saskatchewan teams achieving success at the Canada Games.

# CURLSASK

## Policy Registry

### Roles

Mentor Coaches may be working with different teams depending on team location and availability of the mentor coach to team activities.

- act as a mentor/resource person for the Canada Games program; assist the team coaches in overseeing and monitoring the general progress of the training program
- increase the team's awareness in the importance of the training program
- provide a positive environment from the team/s to train and learn
- ensure two way communication between team/coach and mentor coach
- Initial meeting with team coaches in March 2018 during Training Camp
- Mentor coach role is not intended to replace/override the team coach role and responsibilities

### Guidelines

- Mentor coach must be a [minimum Competition Coach Certified in the new NCCP certification process](#)
- Mentor coaches must be able to attend the training camps associated with the training program
- There will be 3 camps with dates to be determined
- Sessions with the mentor coach should be initiated by the team coach/team
- The mentor coach will be expected to attend at least one competitive session with the team to observe and guide the coach as required
- Bookings of sessions must be confirmed by CURLSASK High Performance Coach
- CURLSASK financial assistance for mentor coaches as follows:
  - Training Camp Expenses – Honorarium \$250, Per Diem \$80 (some meals provided as well), Mileage at CURLSASK rate, Accommodation – actual/shared
  - \$50/hr for team sessions
  - \$25/ hr for coach sessions
  - If mentor coach is not in the same community as the team, mileage will be paid to the mentor coach (at CURLSASK rate) for trips to the teams club, accommodations will be paid at actual if required. The team may travel to the mentor coach and mileage will be paid accordingly.

### Team Funding Allocation

- In order to create a fair and equitable program for all teams regardless of location, the funding allocations will be as follows:
  - Each team will receive \$500 funding towards mentor coach honorariums.
  - Each team that is not in the same location as an assigned mentor coach will have mileage covered, for 3 meetings (team and /or team coach) with the mentor coach
  - Any Mileage over and above the 3 meetings can be paid through the honorarium funding, as requested by the team, or it is the financial responsibility of the team.
  - Additional session costs over and above honorarium and .or mileage will be the responsibility of the individual team. CURLSASK will make payment to mentor coach will invoice accordingly for additional costs.



## Policy Registry

### **6. Respect in Sport (RiS) Training**

Provide and promote the online educational program to assist coaches and sport leaders in identifying abuse, bullying, harassment and neglect in sport. Sask Sport Inc., has launched this required program for Coaches in the province to help to provide a safer and more respectful sporting environment for all to participate. The online training program is provided free of charge for all users.